



**FREE PIECE OF PIE for
EARLY BIRD REGISTRATION
Ends JULY 1st, 2024!**

VENDOR APPLICATION – CHECK LIST

The Cisco TX Pie Fest will be held in downtown Cisco, TX, on October 18-19, 2024. Vendors do not have to operate on Friday, October 18th, but must operate on Saturday, October 19th. See the schedule below for set-up times.

Friday, October 18th: Vendors who want to operate for the Friday events, must set up between 1:00 - 4:30 p.m. Events will run from 5:30 – 8:00 p.m.

Saturday, October 19th: All events will run from 10:00 a.m. – 5:00 p.m. Vendors need to set up between 7:00 a.m. and 9:00 a.m.

You will need to complete the following forms and return them to Cisco Strong, Inc.:

_____ City of Cisco - Itinerant Vendor, Solicitor and/or Peddler Permit (fee waived for festival)

_____ Cisco Strong, Inc's Vendor Application (either Arts/Crafts or Food)

Provide copies of:

_____ Current Drivers License / ID

_____ Sales Tax Permit, if applicable

_____ Food & Beverage Certificate, if applicable

Fee for booth can be paid online at ciscotxpiefest.com or by mail:

Arts/Crafts Vendors

\$50 – No electricity

\$25 – Non-profit

\$60 – electricity (110/one plug)

\$30 – Non-profit with electricity

Food Vendors

\$70 – No electricity

\$25 – Non-profit

\$80 – electricity (110/one plug)

\$30 – Non-profit with electricity



ITINERANT VENDOR, SOLICITOR AND/OR PEDDLER PERMIT

Background Check

Include a copy of your current photo identification, Sales Tax Permit, and Food & Beverage Certificate if a food vendor.

Vending, peddling, and soliciting within the City of Cisco is governed by Chapter 12, Article II, Sections 12-16—12-26.

FEE WAIVED FOR FESTIVAL VENDORS

- One Day Fee.....\$ 7.00
- Seven Day Fee.....\$11.00
- 30 Day Fee.....\$22.00
- Annual Fee.....\$80.00

LICENSE PLATE # _____

MAKE _____ MODEL _____

Name of Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Supervisor's Name: _____

Supervisor's Phone Number: _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Dates of Solicitation: _____

I CERTIFY THAT I AM NOT A SEX OFFENDER IN THIS STATE OR ANY OTHER STATE. I CERTIFY THAT I HAVE NOT BEEN CONVICTED OF ANY OFFENSE IN THIS STATE OR ANY OTHER STATE THAT WOULD REQUIRE ME TO REGISTER IN THIS STATE AS A SEX OFFENDER. I FURTHER CERTIFY THAT I HAVE NOT BEEN CONVICTED OF A FELONY OR A MISDEMEANOR INVOLVING MORAL TURPITUDE WITHIN THE PAST SEVEN YEARS.

Signature _____ Date _____

Safety Inspection: _____ Date _____

Submit in person at 500 Conrad Hilton Blvd, or by email to: citysecretary@ciscotexas.gov at least **THREE** days prior to date of solicitation.

RETURN ALL FORMS TO CISCO STRONG, INC, PO BOX 971, CISCO, TX 76437



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VENDOR APPLICATION

The Cisco TX Pie Fest will be held in downtown Cisco, TX, on October 18-19, 2024. Vendors do not have to operate on Friday, October 18th, but must operate on Saturday, October 19th. See the schedule below for set-up times.

Friday, October 18th: Vendors who want to operate for Friday events, must set up between 1:00 - 4:30 p.m., when the street is blocked off. Events will run from 5:30 – 8:00 p.m.

Saturday, October 19th: All events will run from 10:00 a.m. – 5:00 p.m. Vendors need to set up between 7:00 a.m. and 9:00 a.m.

Vendors will be located on Joe Wheatley Circle around the Conrad Hilton Center in downtown Cisco.

- Booth spaces are 20' long X 10' wide.
- Vendors are assigned spaces on a first come/first serve basis.
- Vendors will need to provide their own canopy/tent, tables, and chairs.
- Electricity (110, one plug) will be available in certain spaces for an additional fee. You will need to provide your own cord.
- Overnight security for the booth area will be the vendor's responsibility.
- If you have a trailer that you sell your products from, please let us know dimensions.

Vendor Fee: ___ - \$50.00 – no electricity ___ - \$25.00 Non-Profit Vendor ___ - \$30.00 Non-Profit Vendor - electric ___ - \$60.00 – electricity Trailer dimensions, if used? _____

Vendor fees can be paid online; however, you will be responsible for the additional online processing fee.

Please complete the following information and mail with the appropriate fee. If vendor cancels before September 1, 2024, the full amount of the fee will be refunded. There will be no refund if cancellation occurs after September 1, 2024.

CONTACT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

WEBSITE/FACEBOOK PAGE: _____

DESCRIPTION OF ITEMS YOU WILL OFFER:



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Please sign and mail this form along with the appropriate fee to Cisco Strong Inc., P. O. Box 971, Cisco, TX 76437.

Signature: _____ Date: _____

Printed Name: _____



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FOOD VENDOR APPLICATION

The Cisco TX Pie Fest will be held in downtown Cisco, TX, on October 18-19, 2024. Food vendors do not have to operate on Friday, October 18th, but must operate on Saturday, October 19th. See the schedule below for set-up times.

Friday, October 18th: Food vendors who want to operate for the Friday events need to set up from 1-4:30 p.m. The event will run from 5:30 – 8:00 p.m.

Saturday, October 19th: All events will run from 10:00 a.m. – 5:00 p.m. Food vendors need to set up between 7:00 a.m. and 9:00 a.m.

Food vendors will be located along Conrad Hilton Boulevard and designated areas in downtown Cisco. Electricity may be available in certain areas, but vendors need to supply long enough extension cords to reach the plugs. Generators are encouraged. Also, a water hose attached to a faucet with potable water will be provided for vendors to fill their buckets.

- Food vendors are assigned spaces on a first come/first serve basis.
- You will need to provide your own canopy/tent, tables, chairs, etc.
- Electricity (110, one plug) will be available in certain spaces for an additional fee. You will need to provide your own cord.
- Overnight security for the booth area will be the vendor’s responsibility.
- If you have a trailer that you sell your products from, please let us know dimensions.

Vendor Fee: ___ - \$70.00 – no electricity ___ - \$25.00 Non-Profit Vendor ___ - \$30.00 Non-Profit Vendor - electric ___ - \$80.00 – electricity Trailer dimensions, if used? _____

Vendor fees can be paid online; however, you will be responsible for the additional online processing fee.

Please complete the following information and mail with the appropriate fee. If vendor cancels before September 1, 2024, the full amount of the fee will be refunded. There will be no refund if cancellation occurs after September 1, 2024.

CONTACT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

WEBSITE/FACEBOOK PAGE: _____



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MENU OF FOOD ITEMS YOU WILL OFFER:

Please read, sign, and submit the completed application along with the appropriate fee to **Cisco Strong, inc., P.O. Box 971, Cisco, Texas 76437.**

I have read and understand the Sanitation Requirements for Temporary Food Events and will comply with the requirements as stated.

Signature: _____ Date: _____

Printed Name: _____



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REQUIREMENTS FOR TEMPORARY FOOD EVENT – CISCO TX PIE FEST

1. Food shall be obtained from approved sources and be in sound condition. Food shall only be prepared onsite at the event, or in a kitchen that is licensed and approved by a state health authority. Food prepared in a private home shall not be served.
2. Meat and poultry products shall be cooked to the following minimum internal temperatures: Poultry- 165° F, Ground Meats-155° F, Pork-145° F, and other meats-145° F. Potentially hazardous foods, (foods which contain dairy products, eggs, cut tomatoes, cut melon, raw seed sprouts, cooked vegetable, meat, and seafood) shall be held at 41° F or lower or 135° F or above. Equipment adequate to cook and maintain foods at the required temperatures shall be provided. An accurate metal-stem thermometer shall be provided to monitor the proper internal cooking and holding temperatures of food. Packaged foods shall not be stored in direct contact with water or undrained ice.
3. Food handlers shall maintain a high degree of personal cleanliness and conform to good hygienic practices. They shall be free of infections.
4. Hands shall be washed as often as needed during food handling and preparation. Handwash facilities shall be provided. Where a self-contained potable water system is not provided, vendors shall use an insulated container with a spigot that can be turned on to allow potable, clean, warm water to flow into a wastewater container. The handwash facility shall be provided with soap, disposable towels and a waste receptacle. An approved hand sanitizer must be used after handwashing. Single-use gloves may be used in addition to handwashing. The use of tobacco or eating food in preparation and serving areas is prohibited.
5. Dishwashing facilities shall be provided for cleaning utensils, pots, pans and other food contact surfaces. Vendors may use a three-compartment dishwashing sink provided with hot and cold potable water, detergent and sanitizer. Where no such sink is provided, vendors may use three 5-gallon buckets filled with warm clean water. One container shall be provided with a water/detergent solution; the second container shall be provided with clean water for rinsing, and the third container shall be provided with 100 ppm bleach/water solution for sanitizing.
6. Food vendors shall provide food trailers or tents for their food preparation areas. Approved ABC-rated fire extinguishers shall be provided in areas where cooking occurs.